

Additional Information

The Advanced Training of Trainers Institute is sponsored by Maryland State Department of Education's MCCRN Contract and Maryland Family Network. Certificates acknowledging completion of the ATOT will be awarded after the workshop is completed and mailed to participants.

Registration fees are non-refundable.

Confirmation letters will be mailed to participants. Make check or money orders payable to Maryland Family Network; include title of training on check and mail with your registration form to:

Maryland Family Network
Attn: Consuelo Dailey
1001 Eastern Avenue
Baltimore, Maryland 21202

NOTE: Credit Card registrations (Visa/MC/Amex) can be made by contacting

Consuelo Dailey at:

(410) 659-7701 ext. 274 Phone

(410) 783-0814 Fax

cdailey@marylandfamilynetwork.org Email

Directions

From Washington, DC

Take I-95 North to I-395 Downtown Exit. Take Inner Harbor at split. Go straight and make a right onto Pratt Street. Follow Pratt Street east, past the Inner Harbor. Make a right onto President Street. Get in the far left lane. Make first left onto Eastern Avenue. Go two blocks. Maryland Family Network is on the right in the brick Exeter Building on the corner of Exeter Street and Eastern Avenue. The building's address is 1001-3, and the entrance is on the east side, up the ramp. There is free, three-hour parking on the street and metered parking on Central Avenue. There are also several parking garages and lots available in the area for a fee. Maryland Family Network is on the second floor. To be admitted, press the buzzer on the wall inside the first set of glass doors. The elevators are at the far side of the lobby.

From 295, Baltimore-Washington Expressway

Take I-295 into Baltimore. Make a right onto Pratt Street, then follow directions above.

Directions Cont.

From Eastern Shore

Take Rte. 50 west over the Bay Bridge. Take I-97 north toward Baltimore. Take I-695 north towards Towson, to I-95 north, then follow directions above.

From I-83

Continue south until the end of the expressway, which turns into President Street. Then follow directions above.

From Western Maryland

Take I-70 East to I-695-South (toward Glen Burnie). Take I-95 North to I-395 Downtown Exit. Then follow directions above from Washington, DC.

Advanced Training of Trainers Institute

Presented by
Maryland Family Network



February 17, 2012
8:00 A.M. - 4:00 P.M.

February 18, 2012
8:00A.M. - 4:00 P.M.

Maryland Family Network
1001 Eastern Avenue
Baltimore, Maryland 21202
410-659-7701

Maryland Family Network
1001 Eastern Avenue, 2nd Floor
Baltimore, Maryland 21202
www.mdchildcare.org

What is the Advanced Training of Trainers Institute?

The Advanced Training of Trainers Institute is an opportunity for experienced trainers, who have completed The Responsive Training Symposium, to expand their knowledge and understanding of training techniques and principles of adult learning. Using the information presented in the highly acclaimed Responsive Training Symposium as a base, we will explore the theory and practice that enables trainers to excel in their work. Topics to be covered in the Advanced Training of Trainers Institute include: graphic techniques (including technology tips), question/answer strategies, group process/group dynamics, multiple intelligence theory, public speaking and critiquing skills.

Steve Rohde, Director of Training and Technical Assistance will be the trainer for the Winter 2012 ATOT Institute. He looks forward to sharing his knowledge of training theory and practice with this group of advanced trainers.

Your ATOT experience will include each participant conducting a 10 minute presentation in front of their peers.

Institute Offerings

Part One: Advanced Training Technique is designed to assist experienced trainers hone their practical skills by offering an expansion of concrete training techniques that were introduced in the Responsive Training Symposium. Trainers will acquire an expanded knowledge of:

- ◆ Training techniques for the optimal facilitation of learning
 - ◆ Group management techniques
 - ◆ Maximizing the links between emotion and learning
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Part Two: Advanced Presentation Technique is designed to assist the experienced trainer in evaluating his or her own presentation strengths and areas for growth by offering:

- ◆ A critical examination of public speaking theory and practice
- ◆ An overview of critiquing skills and processes
- ◆ An opportunity for peer and mentor critique and evaluation

Part Two of the Institute will include a peer critique component. We will provide training on basic critiquing skills and each participant will have the opportunity to have his or her training style evaluated by peers. We ask that you prepare a brief presentation, no more than 10 minutes, using whatever elements you feel necessary, on one of the three following topics: multiple intelligence theory, infant brain development or provider/parent communication.

Questions regarding presentations or follow-up consultations should be directed to Steve Rohde at 410-659-7701 ext. 240 or via email at srohde@marylandfamilynetwork.org

Registration

All participants must pre-register. There will be no on-site registration. Registration is limited. The fee is \$120.00 and includes meals and training materials. Deadline for registration is **Friday, January 28, 2011.**

Name _____ Phone _____

Email _____

Organization _____

Address _____

City _____ State/Zip _____

Form of Payment:

- Check/Money Order
- Visa/MC/Amex

CC# _____ Exp. _____

**Please note: You must have completed the Responsive Training Symposium (TOT) in order to take these classes. Please indicate below when and where you completed the Responsive Training Symposium.*

Workshop When & Where Completed

Part I: _____

Part II: _____

Part III: _____
